

RULES AND PROCEDURES FOR EXHIBITING MEMBERS' WORKS AT FAIRFAX ART LEAGUE EVENTS

The Board of Directors of the Fairfax Art League (FAL) has adopted the following rules and procedures for exhibiting members' works at FAL events:

ORIGINAL ART:

Only ORIGINAL art work will be accepted for exhibit at all Fairfax Art League shows, exhibits, and events. Original art SHALL include, but is not limited to paintings, drawings, assemblages, collage, silkscreen, lithograph, etching, woodcut, photographs and computer-generated art. Works replicated in a series must be numbered. Digital photographs and computer-generated art must use the artist's unaltered digital files. Original art shall also include fiber art that is able to be hung. Sculpture, free standing and installation pieces are also included as original art. Original artwork does NOT include reproductions of paintings as posters, giclée, prints, computer-generated copies, or any form of photocopying. Crafts are excluded. If there are any questions about what constitutes original art, please direct them to the FAL Board of Directors.

CONTENT:

Since the FAL exhibits in primarily publicly-owned and donated spaces, and each venue must be family-friendly, the FAL Board of directors requires the following limitations on the content of art that it displays:

Nudes will not be accepted at Old Town Hall.

Nudes are acceptable at the Village Gallery as long as they do not contain frontal nudity, genitalia, actual or perceived sexual acts, or are in any other way judged to be in poor taste.

Artwork that is suggestive, titillating, erotic, displays any type of crime, or in any way departs from family friendly values will not be accepted.

Artwork is prohibited that endorses political campaigns, parties, or candidates, or in any other way violates our non-profit status.

Artwork containing copyrighted symbols or names in a prominent way is not allowed unless used with permission.

The same piece of art may not be exhibited in the same gallery for more than two consecutive months. The Gallery Chair, the FAL President or their designated representative has the final say on what will be hung at FAL shows and events. They have the right to reject any piece, regardless of content or medium that for any reason is deemed to be inappropriate.

PRESENTATION:

Art Work

All works of art must be dry and completed.

All art work must be signed by the artist.

If used, mats must be clean and framed under glass or Plexiglas.

Artwork that is gallery-wrapped is acceptable if it meets the following criteria:

It is canvas that is commercially sold as gallery-wrapped.

There are no fasteners appearing on the sides of the artwork.

The sides of the artwork are painted.

Frames:

All frames must have screw eyes (or equivalent hardware), and wiring. Saw-toothed hangers or clip hangers are not acceptable.

Must be in good condition without chips, scratches, etc.

Corners must be tight.

Glass or Plexiglas must not be broken, scratched or chipped.

Fiber Art:

Must have hangers or wire that will not be seen from the front.

If hung on a pole or bar, an attractive attachment must be installed to allow the piece to be safely hung from a panel.

The attachment may not be something that may tear or otherwise damage the panel covers.

SIZE AND MEDIA RESTRICTIONS:

Size and media restrictions will be determined based on the characteristics of the venue:

Village Gallery:

Currently, there are no size restrictions. However, artists must check with the Gallery Chair to make sure a piece is acceptable due to size before show change day. If a piece is brought in on show change day and the Gallery doesn't have room for it, because of size, it cannot be displayed.

Old Town Hall Gallery:

Maximum size: No artwork presented for hanging is to be more than 45" wide (horizontal direction) and 72" long (vertical direction), including frame.

Minimum size: No artwork presented for hanging is to be less than 8"x8" including the frame.

No artwork is to weigh more than 40 pounds.

No artwork is allowed to hang over the panels' edges.

Due to city requirements, only artwork that may be hung on the flats will be allowed except at the Spotlight Show.

LABELING:

All art presented for display will be labeled as follows:

A permanent label on the back of each piece with the following information:

Title of piece

Artist's Name (Address and Telephone number optional)

Medium

Price

Each piece will have a Hanging Label provided by the FAL and prepared by the artist and placed with the piece during sign-in of works. Each Hanging Label must contain:

Artist's Name

Title of piece

Medium

Price

BIN PIECES:

Art work will be accepted for placement in bins at the Old Town Hall Gallery and the Village Gallery. Artists wishing to place work in the bins must have displayed artwork at that gallery in the current month or within the previous three months.

Must be original art.

Must be of reasonable size to fit into gallery bins or in bins provided by the artist.

The Gallery Chair has the right to reject pieces that are too large or artist-provided bins.

Must be matted and shrink-wrapped or otherwise protected.

Gallery-wrapped pieces are accepted.

Framed art is NOT allowed in bins.

Must be labeled on the back with the following information:

Artist's Name

Title of piece

Medium

Price

REGISTRATION BOOK:

Artist will sign in their work during show change on the FAL Log sheet within the registration book provided by the Gallery Chair.

The Log page will contain a statement that by signing in work for an event/show:

The artist understands and agrees that the FAL is not responsible for loss, damage or theft of any artwork left for exhibit at Old Town Hall or any other space provided through the FAL

PICK-UP:

The artist agrees to promptly pick up his/her work at the scheduled conclusion of the exhibit. Unless previous arrangements are made with the Gallery Chair, work left after the conclusion of the exhibit will become the property of FAL. FAL will provide written notice to the artist at the address on record. Sixty (60) days after such notice, FAL may dispose of the work, including destruction, as FAL sees fit.

HANGING FEES:

There is a \$2.00 hanging fee per piece of art hung.

Old Town Hall Gallery:

This fee applies to the first two pieces only. Additional pieces may be displayed at no cost if requested by the Gallery Chair. Otherwise, hanging is limited to two pieces per show.

Village Gallery:

This fee applies to the first three pieces of art displayed. Additional pieces may be displayed at no cost if requested by the Gallery Chair. Please contact the Gallery Chair if you would like to hang more than three pieces.

Special Shows:

Separate and different hanging fees apply to the Spotlight on the Arts exhibit and the Holiday Show and may apply to other FAL events.

SALES:

Artwork that is not for sale may be exhibited at Fairfax Art League events unless a particular event is designated by the Fairfax Art League as "all works must be for sale."

The FAL charges a 25% commission on all artwork sold.

REMOVAL OF ARTWORK BEFORE THE END OF THE EXHIBIT:

No artwork that is on display may be removed by the artist from any exhibit before the scheduled end of the exhibit without the permission of the Gallery Chair. However, in the event that a piece of art is sold, it may be removed from the exhibit and the artist may display a new piece until the termination of the exhibit.

HOLIDAY SHOW:

The show at Old Town Hall during the month of December is known as the Holiday Show.

FAL members may rent up to two panels to display as many art works as reasonably may be shown, provided that artworks meet Old Town Hall size restrictions and don't overload the flat. Only one of the two panels rented may be a large panel.

The panels are rented for \$8.00 each for small panels (3 feet wide) and \$10.00 for large panels (4 feet wide).

Panels are rented on a first-come first-served basis by reservations made to the Show Chairman.

SPOTLIGHT SHOW:

The Spotlight Show is held in conjunction with the City of Fairfax and conforms to City regulations. FAL hanging restrictions in Old Town Hall Gallery remain the same except that hanging fees are different and sculpture is permitted. All fees and stipulations for Spotlight Show are given in a newsletter flyer (also used for registering for show) beginning in February before the festival in April.

GALLERY SITTING AND HOURS:

Old Town Hall Gallery hours are 10:00am until 2:00pm Monday thru Thursday. Morning shift is from 10am-12pm and the afternoon shift is 12-2pm.

Sitting is encouraged, but not mandatory.

A calendar showing scheduled sitters will be kept at Old Town Hall.

Village Gallery

Since the Village Gallery is staffed by participating artists, the hours will be set by the Gallery Chair, with notification of any changes given to the Board of Directors.

The Gallery Chair determines the sitting requirements based on the number of participating artists. Please check with the Gallery Chair to determine current requirements.

If an artist isn't able to sit his or her shift, it is the artist's responsibility to find a replacement. Artists who sign up to sit the gallery and do not fulfill that obligation may have their artwork removed from display until the sitting requirement is made up.

GALLERY CHAIRMAN'S AUTHORITY:

The Gallery Chair is given the authority to apply and interpret the above rules and procedures, refuse any artwork or hanging or exhibit, and arbitrate any disputes that may arise among the artists.

COMMUNICATION:

These rules and procedures shall be published and made available as follows:

Displayed at all venues during show changes.

Published in the annual membership directory and in the Newsletter at least once per year.

(Adopted by FAL Board of Directors 8/26/2010)

ARTIST'S AGREEMENT FOR HANGING IN THE FAIRFAX ART LEAGUE VENUES

I have a copy of the Rules and Procedures for hanging in the Fairfax Art League Gallery.

I understand these rules and agree to abide by them. I also understand that the Fairfax Art League and the Gallery Chairs have the right to refuse ANY art work that they deem unacceptable for any reason for hanging. Refusal is in no way a judgment on the quality of the art work. The artist is welcome to show again in any of our shows with a different accepted piece.

Reasonable care will be taken of all art work. However the Fairfax Art League will not be responsible for damage, loss, or theft of the art work while it is hanging or displayed in Fairfax Art League venues. The artist shows at his/her own risk.

NAME: _____ DATE: _____
(signed)

NAME: _____
(printed)

(FAL copy)

(member copy)

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NAME: _____ DATE: _____