



Fairfax Art League Old Town Hall Exhibitor Agreement

In addition to the sign-in book, artists must read and agree to the following terms (signature required):

- 1. Volunteer Responsibility:** All FAL members must volunteer a minimum of 24 hours a year, (student 16 hours) by gallery sitting or in other capacities. A benefit of membership is the ability to hang artwork for free with the exception of specially designated shows.
- 2. SignUpGenius** Gallery hours are Monday through Thursday, 10:30 a.m. to 2:30 p.m. Shifts are 10:30 a.m. to 12:30 p.m. and 12:30p.m. to 2:30 p.m. If an artist cannot make a designated shift, they should try to find a substitute. *Members should sign up to sit on SignUpGenius on the FAL Website at www.fairfaxartleague.net under Forms.*
- 3. Artwork Acceptability:** Acceptable art is original, one-of-a-kind, and limited signed and numbered editions. To be accepted, your artwork must measure no less than 6" x 6," no more than the size of the flat (40 inches) and weigh no more than 40 pounds. It must be dry, complete, signed by the artist, gallery wrapped canvas (no staples on sides), neatly framed with tight corners, have eye hooks or the equivalent, and wire to allow the artwork to lie flat and be hung easily. Unframed gallery wrapped canvases need to be painted on all sides.
- 4. Suitability of Work:** Gallery Chairs are to determine the suitability of artwork and may refuse any artwork they deem unacceptable for any reason. Refusal is in no way a judgment on the artist or the quality of the artwork. The artist is welcome to exhibit again with a different accepted piece.
- 5. Identify Artwork:** Artwork is required to have a label on the back with the artist's name, title of piece, medium, and phone number. In addition, each piece of artwork is to be accompanied by a Fairfax Art League official hanging label to be prepared by the artist during the sign-in.
- 6. Sales Commission:** The FAL charges a 25% commission on all artwork sold at the Old Town Hall Gallery and Fairfax Regional Library and will collect any necessary taxes, before paying the artist.
- 7. Removing Artwork:** Artwork on display may not be removed from the exhibit by the artist from any exhibit before the exhibit ends without special permission from a Gallery Co-chair. In the event that artwork is sold, it may be removed from the exhibit and the artist will be asked to display a replacement piece.
- 8. Artwork Liability:** The artist understands and agrees that the Fairfax Art League is not responsible for any loss, damage, breakage or theft of any artwork left for exhibit at Old Town Hall, The Fairfax Regional Library or any other exhibition space provided and/or endorsed by the Fairfax Art League.
- 9. Pick-up Requirement:** The artist agrees to promptly pick up his/her artwork at the scheduled conclusion of the exhibit or make arrangements with another member to do so. The FAL will attempt to notify the artist at the address and/or email address on record. If artwork is left 30 days, the FAL will consider the work abandoned and will dispose of it by donation, sale or destruction, as FAL sees fit.

I have read and agree to the following terms as stated above.

Printed name

Signature

Date

April 2019